

POSITION DETAILS

Practice Name:	Elizabeth Grove Surgery
Position Title:	General Practitioner
Practice Principal:	Dr Seema Jain
Location Address:	2 Burgate St, Elizabeth Grove SA 5112
Hours of Work:	Full time: Monday to Friday 9 am until 6 pm and Saturday 1:2

PRACTICE DETAILS

- 2 Part time receptionists, Practice Manager, Practice Nurse, 1 GP
- The practice is accredited with AGPAL.
- Software used is Medical Director and Pracsoft.
- There is an ability to attend to nursing home residents, aged care nursing home-type patients.

Duties of The Practice:

- Provide whole person, comprehensive, coordinated and continued medical care for individuals, families and communities
- Provide reports to workers' compensation cases, solicitors and insurance companies
- Perform home visits; Attend nursing home patients and other aged care facilities, etc.
- Provide after hours service
- Any specific duties eg anaesthetic procedures
- work as part of a multidisciplinary team with practice nurses and other allied health professionals

REASON FOR VACANCY

The practice is unable to provide the level of medical services required by patient demand. We have had to turn patients away.

POSITION REQUIREMENTS

1. Qualifications

- Basic medical degree(s)
- Registration as a Medical Practitioner in our state
- Suitable GP experience

2. Clinical Responsibilities

- Maintain comprehensive and legible medical records, with printed name and signature for each occasion of service. Computerised medical reporting will be a part of orientation.
- Demonstrate an awareness of and commitment to safe working practices.
- Maintain confidentiality by ensuring no information concerning patients or clients is divulged or discussed with persons outside the clinic or within the clinic if the person is not involved in the treatment of the patient (Except in recognised clinical meetings).
- Be familiar with the contents of the Australian Health System Code of Conduct and Ethics and observe its provisions.
- Participate in continuing medical education and professional development
- Maintain your professional competence for general practice.

3. Personal skills, knowledge and abilities required:

- Ability to perform duties efficiently and in a professional manner.
- Well developed skills in communication, negotiation and conciliation.
- Sound practical skills and ethical behaviour.
- Efficient organisational and time management skills.
- Mature approach to interpersonal relationships
- A personal commitment to high standards of care within the surgery.

SUPERVISION

- During normal hours a colleague will be present at all times in the same practise and will be available to provide supervision.
- After hours the colleague in the same practice is aware of need to be available to provide support. They will be within the precincts of the local district and aware of the need to be available. They will be contactable by telephone.

Nominated Supervisor:

- Dr Seema Jain, MBBS FRACGP DCH

Provider numbers will be required for these locations:

1. Elizabeth Grove Surgery, 2 Burgate St, Elizabeth Grove SA 5112

LOCAL BACKGROUND AND ENVIRONMENT

Elizabeth is a growing outer-metropolitan city of Adelaide. Post WWII settlement came via British and European migrants, employment coming via manufacturing and production-line jobs.

Elizabeth today is a progressive city, situated only 28 km North of Adelaide's central business district and only 30 minutes from the beautiful Barossa Valley. The area is well-equipped with major shopping centres and sporting facilities less than 5 minutes from the practice.

Schooling opportunities include many local government and independent schools:

<http://www.isd.com.au/index.php?rid=51>

Patient demographics include young families, recent migrants and the elderly.