

POSITION DESCRIPTION

Name of Applicant: TBC

POSITION DETAILS

Practice Name: Hyde & Partners

Position Title: General Practitioner

Practice Principals: Drs M Reid, R Thorne, W Lees, M Brown, P Jeffries, A Page, K Powell & K Haslam

Location Addresses: Hyde & Partners, 6 Adelaide Rd, Gawler SA 5118
Gawler Health Service, Hutchinson Road, Gawler SA 5118

Hours of Work: Full time: Monday to Friday 9am until 6pm. Hospital roster (Optional).

MAIN PURPOSE OF POSITION

The practice is unable to provide the level of medical services required by patient demand. We have had to turn patients away. Gawler & surrounding areas are rapidly growing so there is great scope to develop a large practice quickly

POSITION REQUIREMENTS

1. Qualifications

Eligible for registration with the Medical Board of SA as a general practitioner.
3+ years of experience as a GP.

2. Clinical

- Maintain comprehensive and legible medical records, with printed name and signature for each occasion of service.
- Demonstrate an awareness of and commitment to safe working practices
- Maintain confidentiality by ensuring no information concerning patients or clients is divulged or discussed with persons outside the clinic or within the clinic if the person is not involved in the treatment of the patient (Except in recognised clinical meetings)
- Become familiar with the Australian Health System Code of Conduct and Ethics and observe its provisions.

3. Personal skills

- Ability to perform duties efficiently and in a professional manner
- Well-developed skills in communication, negotiation and conciliation
- Sound practical skills and ethical behaviour
- Efficient organisational and time management skills
- Mature approach to interpersonal relationships
- A personal commitment to high standards of care within the surgery

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4. Supervision

During normal hours a colleague will be present at all times in the same practise and will be available to provide supervision.

Nominated Supervisor(s) name and qualifications:

- Dr Rupert Thorne, MBSA # 8427
- Dr Kendra Powell, MBSA # 12615

5. Research and Teaching

Whilst there would be encouragement for a doctor to undertake research and teaching in the practice, it is not a requirement.

6. Orientation

Upon arrival, incoming Doctor will attend an hour-long orientation session with Dr Brian Symon. Practice staff to assist incoming Doctor's familiarisation with practice software, Medicare billing, computer systems whilst Provider number is being allocated. Dr Rupert Thorne and/or alternative on-site supervisor to arrange for incoming Doctor to observe practice consultations whilst Provider number is being allocated. For the first three months of clinical practice, practice staff and supervisor/s will work-through GP orientation checklist with incoming Doctor.

7. Supervision

The incoming Doctor will not be obligated to provide supervision for registrars, nurses or medical students.

8. Other responsibilities

In addition to the core competency standards, the doctor is expected to comply with legislative, policy/protocol requirements as they relate to:

- The supervision requirements as set out by the Medical Board of SA;
- Occupational, health and safety requirements as an employee;

LOCAL BACKGROUND AND ENVIRONMENT

Gawler is designated metropolitan but has a strong rural flavour draining a number of local rural areas including some of the Barossa., yet it is only 45 minutes from Adelaide CBD. The local health service is located 5 minutes away and will generally be the first point of contact for emergency / after-hours cases. The Lyell McEwin Hospital is the closest tertiary-level hospital, some 20 minutes away.

Great local schools (Catholic, Anglican & Lutheran - Trinity College, Xavier & Faith). Near the Barossa but not far from the city & about 1 hour from the beach. Affordable housing both modern & lovely late 19th century stone homes with large allotments available or rural allotments nearby too.

Being a blend of rural & city gives the advantage of a more attractive patient base together with cleaner living & more affordable housing & remaining near the urban centre in Adelaide.

A great sense of community exists with the local GPs with a long standing cooperative providing after hours care to the town & covering the practices.

KEY INTERNAL AND EXTERNAL RELATIONSHIPS

Hyde & Partners is affiliated with the Adelaide Northern Division of General Practice. There are opportunities for the successful applicant to be involved with the division and also with the RACGP. It would be expected that the

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doctor would work co-operatively with the Gawler Health Service in relation to their visiting doctor rights at the local Hospital and would make appropriate referrals to allied health and specialists within Gawler. It would also be expected that the doctor would have a close working relationship with the residential aged care facilities in the town and provide care for residents on an as-needed basis. In addition, Gawler is serviced in the after hours period by GP Inc , a not for profit organisation which staffs the emergency department & hospital. The applicant will be able to provide (negotiable) some of the after hours care

SUPERVISION ARRANGEMENTS OF THE GENERAL PRACTITIONER

During usual hours the supervising doctor will be working in the same practice. He/she may not be present at all times but will be available for support by telephone. If the supervising doctor is out of town he/she will organise another doctor to be available for support for the duration of absence.

There are a range of specialists available by telephone in Gawler to provide advice and support both in- and after-hours. These doctors are rostered through the Gawler Health Service. Similar arrangements are in place at the Lyell McEwin Hospital. After-hours, the supervising doctor will usually be available by telephone for support and/or backup. If unavailable there are usually two doctors rostered at the Gawler Health Service and would provide appropriate support and backup.

CHALLENGES/PROBLEM SOLVING

The challenges of this position include working in a rural community and being exposed to a wide range of both general practice and emergency situations. While this is demanding and challenging it is not overwhelming , especially when given the support and encouragement of the experienced supervising doctor, and support from the other general practitioners. Whilst the workload is reasonably high, the practice staff and visiting allied health professionals, together with the supervising doctor and other GPs all provide good support. Another challenge of working in a rural community means coordinating the best health care outcomes for your patients with considerably less services available than in larger centres. Another challenge of working and living in a rural community is the lack of anonymity. This is both a positive and a negative. The doctor will need to be somewhat more self sufficient as far as social entertainment compared with an urban environment. The Doctor will also have to balance family life and work, whilst studying toward the FRACGP.

DECISION MAKING

Decision making will be greatly influenced by the doctor's previous training and experience. As with any medical setting, common sense prevails and the doctor should defer to the supervising doctor when unsure of clinical settings. The practice management staff and practice nurse are also good sources of information when matters pertaining to process need to be followed. There is a practice manual available both in hard copy and on the computer, available to the doctor.

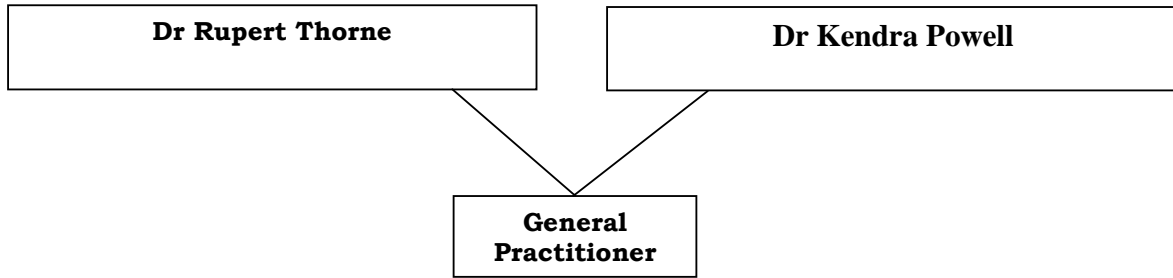
PERFORMANCE MONITORING

This position requires that you will be responsible for participating in ongoing review of your clinical practice as per limited registration guidelines. You will also be responsible for participating in continuing medical education and professional development as covered by the supervision arrangements stipulated by the Medical Board of SA; and for maintaining your professional competence for general practice.

It is encouraged upon arrival that you join the RACGP as a member as soon as possible.

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ORGANISATIONAL CHART



VERIFICATION

The position holder agrees to work in accordance with the requirements of the position and accepts to comply with policies and procedures of the General Practice / Health Service.

POSITION HOLDER

Signature.....

Date.....

SUPERVISOR/S

Signature.....

Date.....

CONTACT DETAILS FOR THE POSITION

Name: Mark Foster

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